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|  | **CALL FOR PROPOSALS**  **Procedure for submission of project proposals for grants from the Republic of Bulgaria** |

The Ministry of Foreign Affairs of the Republic of Bulgaria through the Embassy of the Republic of Bulgaria in the Republic of Armenia announces a procedure for submission and selection of project proposals, which will be implemented through grants allocated under the Official Development Assistance of the Republic of Bulgaria, with an initial implementation period in 2021.

**Priority Areas for Project Implementation on the territory of the Republic of Armenia:**

*- Strengthening of democratic institutions and the rule of law, promotion of the principle of good governance;*

*- Protecting and guaranteeing the rights of women, children, people with disabilities and other vulnerable groups;*

*- Promoting the sustainable economic development and entrepreneurship through strengthening of the capacities of institutions and/or the organizations supporting the development of small and medium-sized businesses.*

*- Promoting the quality and inclusive education;*

*- Promoting the sustainable cultural tourism.*

**1. Objectives and Scope of the Projects:**

*- strengthening the administrative and expert capacities of Armenian institutions engaged in the protection of human rights, the rule of law and good governance.*

*- reaffirming the positive profile and international image of Bulgaria.*

*- raising awareness of Armenian citizens about their rights;*

*- using the cultural tourism sector as one of the economic development drivers;*

*- ensuring access to modern, quality and inclusive education.*

**2.  Target Groups:**

*- central and local administrations and the representatives of the Armenian institutions;*

*- representatives of different social and minority groups, vulnerable categories of people (children with disabilities, migrants, elderly people);*

*- youth and adolescent girls and young women; pupils/students receiving their education in various educational institutions;*

*- young female entrepreneurs, who are ambitious to create and develop their own businesses;*

*- representatives of civil society and non-governmental organizations.*

**3. Outputs/Results:**

*- better governance leading to sustainable and inclusive social development,*

*- raised awareness of the Armenian citizens about their rights and possibilities provided for in the Armenian legislation regarding their protection;*

*- enriched positive image and visibility of Bulgaria in Armenia;*

*- strengthened administrative and expert capacities of the Armenian institutions engaged with the protection and promotion of human rights, rule of law and good governance;*

*- fulfilled access to modern, quality and inclusive education;*

*- enhanced level of participation of youth and women in socio-economic and political life in Armenia.*

**4. Eligible Project Budget:**

4.1. Minimal amount of the project is 5 000 BGN.

4.2. Recommended maximum amount of the project is:

* for projects with main purpose to deliver goods and /or services - up to 70 000 BGN;
* for projects with main purpose to carry out repairs and /or construction activities - up to 270 000 BGN.

4.3. Co-financing of project activities provided by the applicant will be considered an advantage in the evaluation, selection and approval of the projects.

**5. Implementation Deadlines and Duration of the Projects:**

5.1. Project proposals must contain an indicative start date for the implementation of the project after March 1, 2021 and no later than November 30, 2021.

5.2. Projects must be completed no later than December 31, 2023.

**6. Eligible Candidates:**

* Primary and secondary budget spending institutions - legal entities of the Republic of Armenia;
* International and local non-governmental organizations;
* Municipalities and their associations;
* Educational, health and social institutions;
* International humanitarian organisations;

No natural or legal person can apply for whom there are circumstances under Art. 23, para. 3-8[[1]](#footnote-1) of Decree No. 234 of the Council of Ministers of 01.08.2011 on the policy of the Republic of Bulgaria on participation in international development cooperation**.**

**7. Eligible Activities and Project Costs:**

**7.1. The costs of project implementation must meet all of the conditions below:**

- be lawful and comply with the principles of responsibility, economy, efficiency, effectiveness and transparency;

- be executed only against the necessary supporting documents - invoices or other documents of equivalent evidence-based value, testifying truthfully the expenditures incurred;

- be within the budget limits of the project;

- not be funded by another project, program or any other financial scheme, related to or originating from the national budget, the EU budget or any other donor.

**7.2.** **Compulsory Activities to be provided in the Project:**

- provision of an audit report issued by an independent financial auditor;

- activities to ensure publicity and visibility of the financial assistance provided, in accordance with the Publicity and Visibility Guidelines of the Bulgarian Development Aid, worth 3 to 5% of the total project value, but not exceeding 5 000 BGN.

**7.3. Examples of Activities Eligible for Funding:**

*- development of new / upgrade of existing training materials;*

*- organizing and conducting trainings for the employees of the public administration;*

*- conducting trainings on specific topics in Bulgarian institutions for the exchange of good practices and the improvement of the qualification of the officials from the public administration;*

*- organization of seminars, forums, conferences;*

*- development of research analysis and strategies;*

*- activities to raise awareness of the topic of human rights;*

*- activities to promote multicultural dialogue and to eliminate racism, xenophobia, hate speech, discrimination and intolerance in society;*

*- activities to improve dialogue between non-governmental organizations and local, regional and national authorities;*

*- activities related to improving the quality of the infrastructure in a respective area and increasing the potential of the sites by supplying equipment and materials intended for state or municipal property - schools, hospitals, kindergartens, retirement houses, etc.*

**8. Required Documents for Application:**

An Application Form is available on the following website in Bulgarian and English: <https://www.mfa.bg/bg/ministerstvo/dokumenti/satrudnichestvo-za-razvitie-humanitarna-pomosht>

All parts of the application form should be duly completed in Bulgarian and / or English. In case of any deficiencies that hinder the evaluation of the project proposal, the Embassy of the Republic of Bulgaria in the Republic of Armenia may require additional information within a short period of time. Failure to provide such information within the deadline shall be considered a ground for rejection of the proposal.

**9. Method and Deadlines for Projects Applications:**

*Project proposals* ***(both in PDF and in Word formats****) should be submitted to the following e-mail address:* [*secretarybgemb@mail.bg*](mailto:secretarybgemb@mail.bg)

*The deadline for submission is:* ***10 July 2020.*** *Please note that project proposals sent by mail or any other means than indicated above will not be considered.*

**10. Additional Information:**

Applicants shall be informed of the results of the procedure for evaluation, selection and approval of the project proposals within 14 working days of the completion of the individual stages of the procedure. The Embassy of the Republic of Bulgaria in the Republic of Armenia has no obligation to inform applicants about the grounds for approval or rejection of the submitted project proposals.

**Annex 1**

**Decree No 234 of the Council of Ministers of 01.08.2011 on the policy of the Republic of Bulgaria regarding its participation in international development cooperation (excerpts)**

**Article 23**(**3**) **A legal person seeking to apply for the provision of development aid must not**:

1. be declared bankrupt;
2. be in liquidation proceedings or in a similar procedure under the national laws and regulations;
3. be in open insolvency proceedings or must not have entered into an out-of-court settlement with its creditors within the meaning of Article 740 of the Commerce Act, and if the applicant is a non-resident – it must not be in a similar procedure under the national laws and regulations, including if its activities are under the court's control or it has ceased its activities;
4. be disqualified from practicing a particular profession or activity under the law of the State in which the offense was committed;
5. have any monetary debts owed to the State or a municipality within the meaning of Article 162, paragraph 2 of the Tax and Social Insurance Procedure Code established by an act of a competent authority which has entered into force, unless rescheduling or deferral of the debts has been allowed, or monetary debts relating to the payment of social insurance contributions or taxes under the legal provisions of the State in which it is established;
6. have any outstanding private debts owed to the State listed in Article 3, paragraph 7 of the National Revenue Agency Act.

**(4) A legal person seeking to apply for the provision of development aid must not have a member of the management body that**:

1. has been convicted by a final sentence for indictable offense;
2. has not fulfilled his/her/its obligations relating to the payment of social insurance contributions or taxes in accordance with the applicable law;
3. has provided deliberately false documents when providing information requested as a condition for financing development aid activities or has not provided such information;
4. has been disqualified from practicing a particular profession or activity under the law of the State in which the offense was committed;
5. is a legal person for which any of the circumstances under paragraph 3 exist;
6. has any outstanding private debts owed to the State listed in Article 3, paragraph 7 of the National Revenue Agency Act.

**(6) Where the members of the management bodies are legal persons, the requirements of paragraph 5 shall apply to their representatives in the relevant management bodies.**

**(7) Persons seeking to apply for the provision of development aid must not**:

1. have a member of a management or supervisory body, as well as such person ad interim, including a procurator or a commercial agent who has “close links”, within the meaning of § 1, item 1 of the Supplementary Provision of the Conflict of Interest Prevention and Ascertainment Act, with the agency administering the relevant project or with senior employees in his/her organisation;
2. have entered into a contract with a person under Article 21 or 22 of the Conflict of Interest Prevention and Ascertainment Act.

1. See Annex 1 [↑](#footnote-ref-1)